



KITAMI INSTITUTE OF TECHNOLOGY

Short-term Exchange Program Fact Sheet 2026/27

Contact Information

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Academic Schedule

	Spring Semester	Fall Semester
Nomination Deadline	November 23, 2025	May 24, 2026
Application Deadline	November 30, 2025	May 31, 2026
Semester Dates	April 1 – September 30	October 1 – March 31
Lecture Period (including Final Exams)	Early April to mid-August	October 1 to mid-February
Course Registration Period	Around the first week of April	Around the first week of October

*Please note that during the exchange period of graduate students within the short-term exchange program, academic guidance or supervision from teaching staff of our university for writing a master's thesis and own experiments for the purpose of writing a master's thesis will not be permitted.

Language Requirement

No language certificate required

*Exchange students must have sufficient knowledge of Japanese or English in order to attend and participate in lectures, discussions, and seminars held at Kitami Institute of Technology.

*Classes will be taught mainly in Japanese (a few classes taught in English), so we strongly recommend students who have experience or an interest in learning Japanese.

Application Procedure

The required documents should be compiled by partner universities and submitted via email or cloud storage by the respective deadlines.

*Excel forms should not be converted to PDF, but should be submitted as Excel.

Required documents

[Nomination]

01 Nomination Form *Prepared by partner universities

[Application]

02 Application Form for Short-term Exchange students

03 COE Application

Please enter the required information in the Item 1 row (Row 8 in Excel) on each of the “Category P1” and “Category P2” tabs in the Excel, following the example shown in Row 7 of the Excel.

*In the example, fields with selectable options are left blank, however, please make sure to select options for those fields as well.

04 Japanese Language Ability for COE

05 Dormitory Application Form

06 All academic transcripts for undergraduate studies and above

07 Copy of your passport

08 Photo for Student ID and Residence Card

- JPEG, GIF, PNG or any other image file format

-Taken within 6 months

-No hat, facing front

-No background (including shadows)

09 A certificate of scholarship if applicable.

Accommodation

On-Campus KIT Student Dormitory is available

*If there are not enough rooms in the dormitory, students may be referred to another room.

-Private room (approx. 13.4 m²), shared bath and toilet

-Fully furnished: desk, chair, locker, bed (with mattress and bedding), refrigerator, small kitchen (with hot water supply and induction cooker), blind curtains, heating facilities, Internet facilities

Dormitory fee (including utility fee)	About 16,000 JPY / month
Miscellaneous fees	7,000 JPY / month
Monthly amount (total)	About 23,000 JPY / month

*The fee will be reviewed annually.

*Entrance fee of 10,000 JPY (one time only) is not included.

Support for Exchange Students

-Orientation

-Tutor Students

*Each exchange student will be supported by a KIT student as a tutor.

-KIT Scholarship 10,000 JPY/month

*There are restrictions on co-subsidization with other scholarships.

-Japanese language classes for exchange students